



# AEOLUS FLIGHT ACADEMY RULES & REGULATIONS

## STUDENT/ RENTAL REGULATIONS AND USE OF AIRCRAFT

Aeolus Flight Academy has the right to refuse aircraft rental and flight instruction to anyone at any time. Reasons for refusal of services include, but are not limited to: Students and Pilots demonstrating dangerous decision-making skills, displaying signs of anger management problems, are disrespectful to Aeolus Flight Academy staff, refuse to follow company policies or are involved in an accident or incident, not wearing proper clothing for flying for the time of year while flying. It is the pilot or student's responsibility to wear appropriate clothing for the season. Pilots are not authorized to fly in flip flops.

It is not our intention to refuse service but safety and the wellbeing of our students, staff, aircraft and the general public is our number one priority.

Aeolus Flight Academy does not guarantee any reservation made by a customer and is not liable for any inconvenience caused by the cancellation of a flight.

For all flights, the student and/or pilot must respect the Canadian Air Regulations (CARs), federal, provincial, and municipal regulations, and the rules and regulations laid out in this document or any other school document from Aeolus Flight Academy.

The student pilot is responsible to have them all required documents prior to each flight, these documents must always accompany the crew. If a student pilot is grounded by authorities at a foreign airport due to missing essential crew documentation, an aircraft recovery fee will be charged to the student/ aircraft renter's account.

- Valid medical certificate
- Valid Pilot license/Student pilot permit
- Radio certificate
- Necessary and up to date aeronautical charts and publications
- Aircraft's documents

When flying solo the rental pilot/student pilot is responsible for the security of the aircraft and the equipment installed in the aircraft. The student/ rental pilot will be responsible for the insurance deductible or the cost of maintenance if any accident and/or damage results from negligence.

The renter/student pilot agrees to use the aircraft for solo flight time building and instruction only. The rental/student pilot shall make no commercial exploitation of the aircraft or fly for hire.

The rental/student pilot agrees not to receive any training with an instructor who is not an employee of Aeolus Flight Academy while in Aeolus Flight Academy registered aircraft. Any training sessions at Aeolus Flight Academy will to be done in our facilities and with our aircrafts.

The rental/student pilot agrees not to transport any dangerous goods on board.

All flights shall be carried out with sufficient fuel for the intended flight, with contingencies for wind, weather, and foreseeable delays. For solo flight, the renter/student will require approval for their fuel planning from an Aeolus Flight Academy Instructor. Under no circumstances shall a flight be dispatched with less than half tanks unless approved in writing.

The rental/student pilot agrees not to conduct any flight under IFR conditions and must land as soon as practical if the VFR weather is seen or reported to be deteriorating below school minimums.

The rental/student pilot agrees to return the plane before sunset unless night rated.

Unless otherwise authorized in writing by the management, the pilot will occupy the left seat during the flight.

No renter/student shall operate an aircraft or act in a flight crew or supervisory capacity if they have consumed alcohol in the previous 12-hour period. No person acting as crew shall have consumed any form of Cannabis within 28 days of their flight.

No student or pilot shall operate an aircraft or act as flight crew if they are taking any medications (recreational, prescription or over-the counter), unless Transport Canada and/or a Civil Aviation Medical Examiner has approved it.

Failure to comply with such rules may result in cancellation of their flights and/or a ban from the school.

All customers agree to pay invoices the same day they are received. 2%/month on overdue invoices will be applied.



The rental/student pilot will not conduct unapproved maneuvers in the aircraft. Spins and spirals are forbidden without an instructor on board.

Aerobatic maneuvers are only approved in an aerobatic certified aircraft, by pilots who have received aerobatic training from Aeolus Flight Academy, and when the pilot has received permission before their flight to do so.

A rental/student pilot shall not perform pilot flight training to other students at any time.

Low flying while solo flight is prohibited unless accompanied by an instructor for flight training purposes. ALL solo flights must be carried out at an altitude that complies with the CARs. If the student pilot is forced to fly below minimum altitude in the name of safety, the student must report this immediately after landing and complete a Safety Management Report (SMS Report).

Only trained personnel and/or students are permitted to use the equipment aboard the aircraft, untrained passengers are not authorized to use the equipment or controls unless supervised by a flight instructor.

Under no circumstances will anyone get on or off an aircraft while the engine is running, unless supervised by an instructor, .

No pilot will start the engine of an airplane without following the winter operation procedures when temperatures are below -4 degrees Celsius. Block heaters must be plugged in below this temperature or engine pre-heaters must be used.

Smoking is strictly prohibited in and near the aircraft, as well as on every airport in Canada.

Under no circumstances, will the first aid kit be opened unless it is necessary for the use of first-aid or for maintenance of the first-aid kit.

It is the rental/student pilot responsibility to inform the management of any incident, accident, emergency or other unusual situations that occurred during the flight.

En-route changes are not authorized unless a diversion to an alternate airport is necessary due to weather, a sick passenger, or anything pertaining to the safety of flight, contact Aeolus Flight Academy and give the name of the airport, Fixed Base Operator, and telephone number where the aircraft is located immediately upon landing and transmit the changes to your flight plan via FSS.

The Company must be informed 12 hours in advance of any cancellation by students. If not, the cost of \$80 may be charged for each reservation canceled.

It is mandatory to attend our facilities at least 30 minutes before the scheduled flight time. If the student who booked an aircraft does not show up 30 minutes before the flight, and/or proceeds to be late starting the training session because of a lack of preparation, Aeolus Flight Academy reserves the right to cancel the reservation and cancellation fees can be charged.

The pilot needs to return the aircraft at least 5 min. before the end of his booking.

All aircraft must be returned in a clean condition or cleaning charges will be charged (i.e. stains on the seats and/or rips on the leather if caused by the rental/student pilot) General wear and tear is not considered the pilot's fault. Please inform management immediately if you are assigned an aircraft that was left with a dirty interior by a previous renter/student/pilot.

If a pilot has proper training in aircraft procedures (i.e. licensed or solo student pilots) and damages the aircraft from negligence (i.e. did not properly tie down their aircraft, scratches to the paint, body damages, broken equipment, etc), repair costs can be charged.

The student/ rental pilot agrees not to bring pets on board the aircraft.

The student/ rental pilot should inform an instructor if any damage is found to the structure of the plane or its interior before they decide to start the engine.

Flights over a body of water is prohibited unless it is kept within gliding distance to a suitable landing site or during float plane operations.

The rental/student pilot must be aware of the presence of aircraft tracking systems. Tampering or removing any tracking device is strictly prohibited.

The flight training exercises authorized by the instructor are the only training exercises allowed to be practice during training flights.

Student solo flights are allowed only if the student pilot has flown in the last 10 days or if approved by the CFI. For licensed pilots receiving training, solo flights towards training are allowed only if the pilot has flown in the last 30 days. If the student pilot exceeds the currency time, a check ride will be needed before the next solo flight.



CYXU should always be the final destination of the flight unless it is an approved cross-country flight and a flight plan is filed with NAV CANADA. Don't forget to close your flight plan. Any fines resulting in unclosed flight plans will be the pilot in commands responsibility to pay. Aircrafts fuel tanks need to be filled before all solo flight sessions as long as it respects the weight and balance limits. Unless approved by the CFI, flights are not authorized to depart with less than half tanks.

Formation flights are prohibited.

Pilots will provide dispatcher or an instructor air and flight times after every leg of a cross country, and/or will write their times on the Daily Flight Sheet at the end of every booking.

It is the PIC's responsibility to see that loose articles are removed from or secured in the aircraft, that fuel and oil are sufficient for the intended flight, and that the required fuel safety reserve is aboard before take-off. It is the PIC's responsibility to ensure any needed survival equipment is on board and is suitable for the season and geographical area of planned flight.

Cleanliness: Our facilities are kept clean by our maintenance staff several times per week however, students are expected and required to keep aircraft, classrooms, study rooms, and kitchen facilities clean. Please clean up after yourselves. If a pilot leaves the interior of an aircraft in such a state that it requires deep cleaning, and/or if they or their passengers suffered from vomiting, a cleaning fee of \$100 may be applied.

Personal cellphone use is prohibited in classes and exam rooms and must be in quiet mode when in class. They are authorized for use only to aid in the learning process.

The use of cell phones is prohibited during flights lessons except in case of emergency. Students need to ask for permissions from their flight instructors if they would like to take pictures on board as they need to be briefed on when it is and is not safe to do so.

Upon completion of a flight, the pilot will:

Ensure the after landing and shutdown checklist were followed, park the aircraft in the designated parking area with the control lock in place and applicable covers. The aircraft shall be tied down or parked in the hangar. Always advise if you have any concerns with securing the aircraft before leaving the building. Any defects found before, during or after flight must be reported as soon as possible and then entered into the journey logbook.

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THE PERIOD OF VALIDITY OF SUCH CURRENCY MAY BE AS FOLLOW:

Pilot with less than 200 hours: a new check ride is required if the pilot did not fly at least 1-hour flight time within 30 days.

Pilot with more than 200 hours but less than 300 hours: a new check ride is required if the pilot did not fly at least 1 hour on type within 40 days.

Pilot with 300 hours but less than 400 hours: a new check ride is required if the pilot did not fly at least 1 hour on type within 45 days.

Pilot with more than 400 hours but less than 500 hours: a new check ride is required if the pilot did not fly at least 1 hour of on type within 55 days.

Pilot with more than 500 flight hours: a new check ride is required if the pilot did not fly at least 1 hour on type within 60 days.

These currency periods can only be waived if approved by the Chief Flight Instructor, only up to 60 days.

**An annual check ride is mandatory for all renters regardless of currency in planes.**

Before departure, the pilot is responsible for ensuring critical surfaces are clear of contamination and must submit the following documents upon request for review and approval:

- Flight plan
- Flight Following Sheet
- Weight and balance
- Passenger list
- Aircraft performance calculations
- Weather Report

**Students** must complete a flight following sheet when conducting a solo flight, for approval by an instructor.

For a long-term rentals (6 hours or longer) and for trips outside the province of ONTARIO, the following is required:

- A minimum of 5 hours per day will be charged regardless of the pilot flying or not. If pilot flies more than 5 hours per day on the long-term rental, they will be charged for the total flight time

- A credit card number must be on file

For flights bookings 3 hours or longer but less than 6 hours, the client will be charged for half of the time slot booked regardless of time spent flying.

Long-term bookings must be approved and are not guaranteed since Aeolus Flight Academy's main priority is to ensure aircrafts are available for flight training and local rentals.

An additional charge will be incurred if a flight instructor or safety pilot accompanies the pilot.

Any landing on runways not approved by Transport Canada and not covered with asphalt or concrete will not be allowed unless previous written permission by the CFI has been received, or in the event of emergency situations or when accompanied by a flight instructor who has approval to do so by the CFI.

Under no circumstance shall a pilot plan to use a runway less than 2500' in length, except for when they are accompanied by an instructor with CFI approval, or in the event of an emergency or precautionary landing. In this case, there should be no take-off without prior permission from the school.

If for any reason, repairs are required outside the airport of London, the pilot:

shall call the administration at 1 (519) 455-2345 or text/email their instructor or dispatch for instructions. Under no circumstances, should the pilot attempt to repair the plane or use an AME that is on-site. They shall not take-off without prior verification by Aeolus Flight Academy staff or delegates that it is safe to do so.

Aeolus Flight Academy does not restrict renter/students from access to a multitude of airports in Canada and the USA however, the renter/student is responsible for costs incurred outside the airport of London. Example: heating, parking storage, safety devices and landing fees, fuel etc. It is the pilot's responsibility to verify these potential charges via proper flight planning.

## IN CASE OF EMERGENCY:

In case of bad weather or emergency, all airports contained in the Canada Flight Supplement can be used as well as any suitable landing sites that ensure the safety of occupants and the the aircraft.

In the event of a forced landing, the pilot and passengers must evacuate the aircraft, perform first aid if needed, contact emergency personnel if needed, and contact the nearest FIC of ATC (in the air if possible, if not than once landed) and contact Aeolus Flight Academy as soon as possible. The aircraft can be moved only in the event of preventing damage or rescuing survivors.

## *Acknowledgment*

***By checking the box titled "Agreement to the terms and waiving liability", in the registration form on Aeolus Flight Academy's website ([www.aeolusflightacademy.com](http://www.aeolusflightacademy.com)), I am acknowledging that I have read and understand the information outlined and will comply with all policies and procedures. I have read the liability waiver form and understand and agree to its terms I understand the rules and regulations can be amended at anytime, and that I will accept and follow the amended rules.***

